

SUP # 2017-00060



Administrative Special Use Permit Application

Please type or print legibly

PROPERTY LOCATION: T.C. Williams High School

ZONE: R20

TAX MAP REFERENCE: 032.04-09-08

APPLICANT'S INFORMATION:

Applicant: Alexandria City Public Schools

Business/Trade Name: _____

Address: 1340 Braddock Road, Suite 600, Alexandria, VA 22314

Phone: 703/619-8277

Email: john.finnigan@acps.k12.va.us

PROPOSED USE:

- | | |
|--|--|
| <input type="checkbox"/> Animal Care Facility with Overnight Boarding | <input type="checkbox"/> Outdoor Display |
| <input type="checkbox"/> Automobile and Trailer Rental and Sales | <input type="checkbox"/> Outdoor Food and Crafts Market Center |
| <input type="checkbox"/> Catering Business | <input type="checkbox"/> Outdoor Garden Center |
| <input type="checkbox"/> Day Care | <input type="checkbox"/> Restaurant |
| <input type="checkbox"/> Health and Athletic Club | <input type="checkbox"/> Valet Parking |
| <input type="checkbox"/> Light Auto Repair | |
| <input type="checkbox"/> Live Theater | |
| <input type="checkbox"/> Massage Establishment | |
| <input type="checkbox"/> Motor Vehicle Storage/Parking for 20 or more Vehicles | |
| <input type="checkbox"/> Outdoor Dining (exclude King Street Retail Overlay) | |
| <input checked="" type="checkbox"/> Temporary Classroom Trailers | |

Please read and sign after the statement:

I have read and understand the general standards and the requirements for the use for which I am applying and have attached the Worksheet for the use.

Signature: _____

Please submit the following with this application form:

Site Plan At a minimum, show and label the subject property, surrounding buildings, and streets. Show, label and give dimensions for all parking spaces, entrances and exits, and trees and shrubbery.

Floor Plan At a minimum, show and label all interim features inside and outside seats, tables, counters, equipment, etc. as appropriate to the use. Show, label and give dimensions for all entrance and exit doors and windows, rooms/areas, staircases, elevators and bathrooms.

Worksheet for specific use from Checklist and Worksheet package.

Other materials, as required by specific use (see Guide to Administrative SUPs Checklist & Worksheets).

PROPERTY OWNER'S AUTHORIZATION

As the property owner, I hereby grant the applicant use of T.C. Williams High School
(property address), for the purposes of ~~operating a~~ placing 6 temporary classrooms in trailers for educational (use)
~~business~~ as described in this application.

I also grant permission to the City of Alexandria to visit, inspect, photograph and post placard notice on my property.

Name: City of Alexandria Phone: _____

Address: 301 King Street, Alexandria, VA 22314 Email: _____

Signature: _____ Date: _____

1. The applicant is the (check one):

- ☐ Owner
☐ Contract Purchaser
☐ Lessee or
☒ Other: Alexandria City Public Schools

of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant or owner, unless the entity is a corporation or partnership, in which case identify each owner and the percent of ownership.

The property is owned by the City of Alexandria.

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

☐ Yes. Provide proof of current City business license (NA)

☐ No. The agent shall obtain a business license prior to filing application, if required by the City Code.

USE CHARACTERISTICS**2. Please give a brief statement describing the use:**

The trailers will be used for high school classrooms during the hours indicated below, and from September through mid June.

See also the narrative and supplemental information attached.

3. Please describe the proposed hours of operation:

Days	Hours
Daily	

Or give hours for each day of the week

Monday	7:30 am - 4 pm
Tuesday	7:30 am - 4 pm
Wednesday	7:30 am - 4 pm
Thursday	7:30 am - 4 pm
Friday	7:30 am - 4 pm
Saturday	
Sunday	

4. Please describe the capacity of the proposed use:

- A. How many patrons, clients, pupils and other such users do you expect? Specify time period (i.e., day, hour, or shift).

The trailers will have a total capacity of 150 students and 6 teachers, and will be occupied from 7:30 am - 4 pm.

- B. How many employees, staff and other personnel do you expect? Specify time period (i.e., day, hour, or shift).

There will be a total of 6 teachers during school hours.

5. A. **How many parking spaces of each type are provided for the proposed use:**
150 students and 6 teachers = 156 seats. 156 seats/10 seats per space = 16 spaces.

16* Standard and compact spaces
Handicapped accessible spaces
Other

* Note: The population of the school is not changing. Additional spaces should not be required because the trailers are not increasing the population. There are currently 438 spaces on site.

- B. Please give the number of:
Parking spaces on-site 438 spaces
Parking spaces off-site None

If the required parking will be located off-site, where will it be located?

No off-site parking is required.

6. Please provide information regarding loading and unloading for the use:

- A. How many loading spaces are available for the use? The trailers will not require loading.
- B. Where are off-street loading spaces located? NA
- C. During what hours of the day do you expect loading/unloading operations to occur? NA
- D. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate? NA

7. If any hazardous materials or organic compounds (for example paint, ink, lacquer thinner, or cleaning or degreasing solvent), as defined by the state or federal government, be handled, stored, or generated on the property, provide the name, monthly quantity, and specific disposal method below:

No hazardous materials or organic compounds are associated with the proposed classroom trailers.

APPLICANT'S SIGNATURE

Please read and initial each statement:

Initial: YF THE UNDERSIGNED, hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Initial: YF THE UNDERSIGNED, hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Director of Planning and Zoning on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

JOHN FINNIGAN
Print Name of Applicant or Representative

John Finnigan
Signature

Date 5/12/17

If this application is being filed by someone other than the business owner (such as an agent or attorney), please provide the information below:

Representative's Address: _____

Phone: _____

Email: _____

Fax: _____

Supplemental information required for temporary school trailers

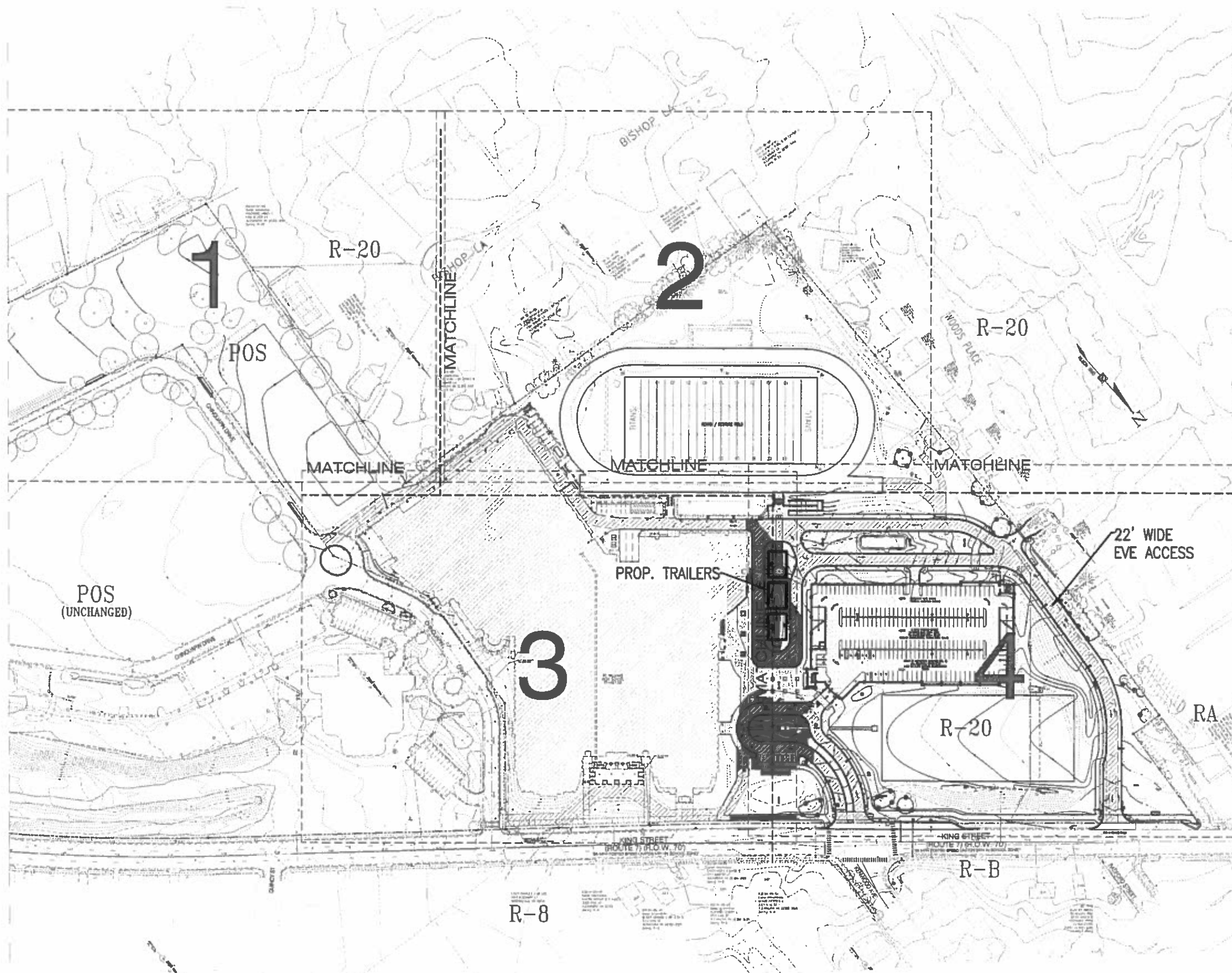
1. School name: TC Williams High School
2. Address: 3330 King Street, Alexandria, VA 22302
3. Number of trailers proposed: 12 trailers (3 buildings, 6 total classrooms)
4. Number of students in each classroom: 25 (average)
5. Number of classrooms created: 6
6. Ages of children in each trailer: 13-18
7. Types of programs offered in trailers: Core academics (math, English, history)
8. Requested length of time that trailers would be necessary: 5 years
9. Trailer dimensions (attach specifications): Each individual trailer is 12'-0" wide x 34'-0" long x 14'-6" high. There will be a total of 12 trailers and they will be installed approximately 2'-6" above ground.
10. Number of parking spaces occupied by trailer (if applicable): NA
11. Number of existing students at school: 2,943
12. Number of proposed students with the addition of trailers: No additional students
13. Attach site map indicating proposed location of trailers. Site map attached.
14. Include existing school parking and traffic study (if applicable) Existing school parking is available and meets zoning requirements for the population.

SUPPLEMENTAL NARRATIVE
APPLICATION FOR ADMINISTRATIVE SPECIAL USE PERMIT
T.C. WILLIAMS HIGH SCHOOL

ACPS has capacity needs across the school division that must be addressed as soon as possible. The T.C. Williams (King Street) campus high school has a capacity of approximately 2,700 students but currently has a student population of approximately 2,943 students. Projections for the upcoming fall indicate a student population of over 3,100 students. Due to the crowding already experienced at the high school and anticipated crowding for the 2017-2018 school year, ACPS has proposed 3 buildings each containing 2 classrooms comprising a total of 12 trailers to be placed at the T.C. Williams (King Street) campus to be open this September, 2017. It is currently planned to maintain the trailers through the school year of 2021 -2022, or 5 academic years.

Each of the six classrooms will be approximately 816 sf measuring approximately 24 ft x 34 ft. The combined footprint of the classrooms will be 4,896 SF. They will be fully VCC compliant and arranged with appropriate stairs and ramps to be fully accessible. Each trailer will be equipped to meet ACPS facilities standards for a single class of 25 students.

SUP 2017. 00060



PARKING TABULATION:
PER THE PARKING STUDY
APPROVED WITH DSUP
2002-0044, THE RECOMMENDED
PARKING ON-SITE IS 428
SPACES.

EXISTING PARKING SURFACE:	22
GARAGE: FIRST FLOOR:	198
SECOND FLOOR:	<u>218</u>
TOTAL:	438

THE TOTAL PARKING ON-SITE OF 438 EXCEEDS THE RECOMMENDED 428 SPACES.

LANDSCAPE NOTE:
THERE ARE SEVEN (7) TREES OF
2" CALIPER THAT WILL BE
IMPACTED BY THIS PROJECT.

RC FIELDS
& ASSOCIATES, INC.

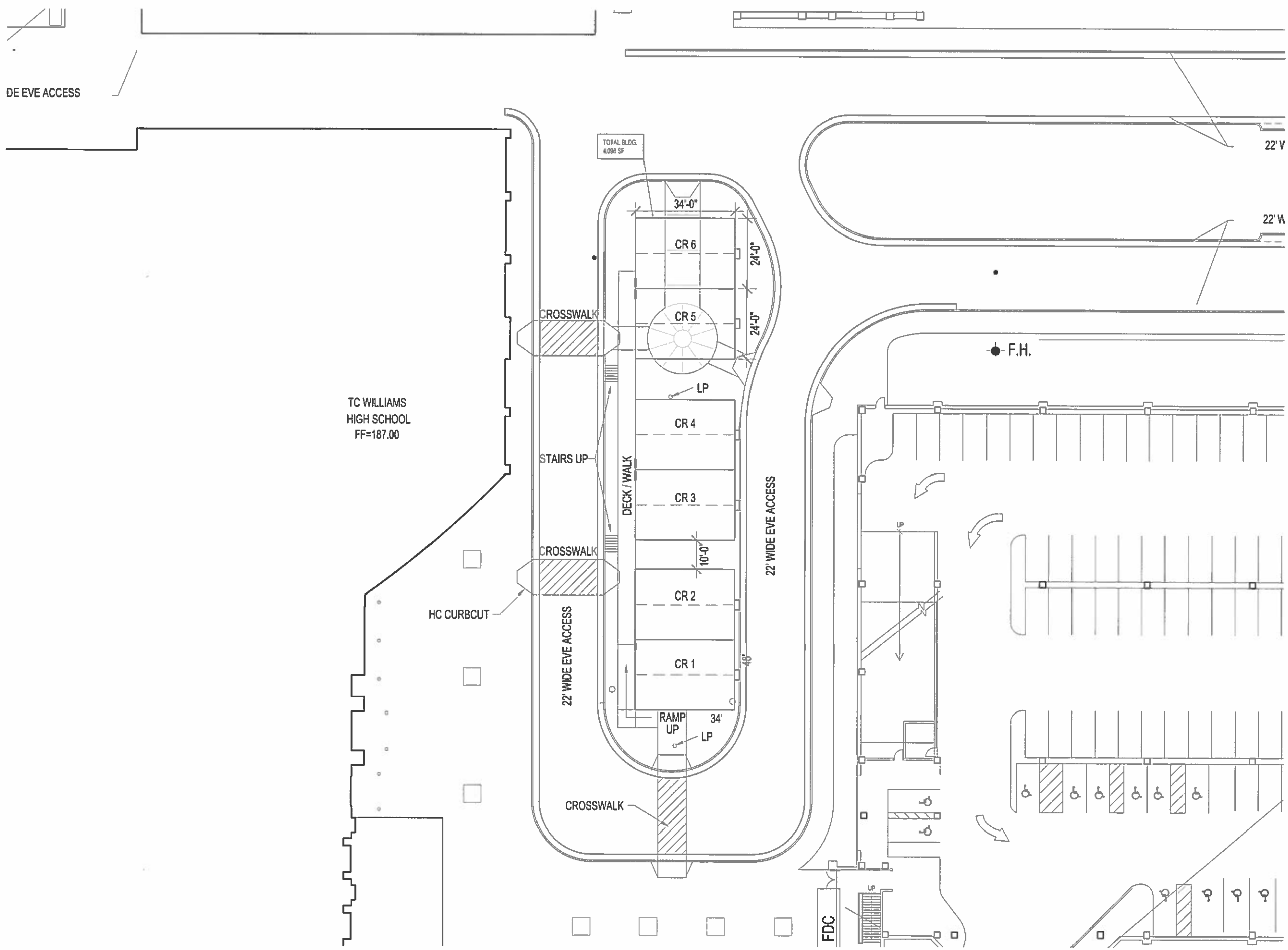
ENGINEERING • LAND SURVEYING • PLANNING
7730 S. Washington Street
Alexandria, Virginia 22314
www.rcassoc.com
(703) 549-6422

SITE PLAN
T.C. WILLIAMS HIGH SCHOOL
CITY OF ALEXANDRIA, VIRGINIA

DATE	REVISION

DESIGN: WHL DRAWN: WHL SCALE: 1" = 200' DATE: 3 MAY 2017
SHEET 1
FILE: 17-69

Thu, May 11 2017 - 5:12:17pm
 F:\2017\1769\GWC\DELM\1769.dwg



SUP 2017-00000

**MAGINNIS+
DEL NINNO
ARCHITECTS**
pc

209 Commerce Street, Alexandria, VA 22314
P: 703/548-0460 F: 703/549-3324 mdnarch.com

KEY PLAN		
1	TBD	SCHEMATIC DESIGN
NO	DATE	DESCRIPTION
ISSUE		

PROJECT TITLE

**T.C. WILLIAMS
RELOCATABLES**

DRAWING TITLE:

LOCATION PLAN

COMM. NO:	173030	DRAWING NUMBER: A-1
DRAWN:	JH	
CHECKED:	HM	
SCALE:	1/32" = 1'-0"	
DATE:	5.12.17	

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2/1/2017 - added

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P: 703/548-0460 F: 703/549-3324 mdrarch.com

KEY PLAN

NO	DATE	DESCRIPTION
1	TBD	SCHEMATIC DESIGN
NO	DATE	DESCRIPTION
ISSUE		

PROJECT TITLE

**T.C. WILLIAMS
RELOCATABLES**

DRAWING TITLE:
AREA PLAN

COMM. NO: 170030
DRAWN:
CHECKED:
SCALE: AS NOTED
DATE:

DRAWING NUMBER:

A-1

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